



## **Customer Service Division**

Office Locations:

7447 E. Indian School Road, Suite 110  
Scottsdale, AZ 85251

9379 E. San Salvador Drive, Suite 100  
Scottsdale, AZ 85258

Telephone: (480) 312-2400

## **ESCORT PERMIT**

### **FACT SHEET**

**FEES: \$100.00\* application fee**

**\$10.00\* Identification Card fee**

Be sure to read your Escorts, Escort bureaus and Introductory Services ordinance booklet provided by the City of Scottsdale, **prior** to application.

**IT IS THE APPLICANT'S RESPONSIBILITY TO PROVIDE THE REQUIRED DOCUMENTATION.**

Below are the steps required to ensure we will be able to process your application:

1. Applications are provided by the City of Scottsdale, Tax and License Registration office.
2. Completed applications and required documentation **must** be submitted to Tax and License Registration for review. The application fee and identification card fee must accompany the application and documentation.

### **ADDITIONAL INFORMATION REQUIRED:**

1. Proof that the applicant is a U.S. citizen or lawful resident alien who is authorized to work by the United States Department of Justice, Immigration and Naturalization Service.
  2. Copy of birth certificate.
  3. Copy of driver's license.
3. After the application is reviewed and payment is made, the applicant is required to be fingerprinted.

**APPLICATION FEES ARE NON-REFUNDABLE  
INCOMPLETE APPLICATIONS, OR THOSE RECEIVED WITHOUT ALL  
REQUIRED SUPPLEMENTAL INFORMATION WILL NOT BE PROCESSED.**

Revised 3/12/01

\*Official Schedule of City of Scottsdale Rates and Fees at: [www.scottsdaleaz.gov](http://www.scottsdaleaz.gov) - keyword "Fees".